

# School Board Meeting Minutes



**Date:** 5 May 2021

**Time:** 3.20pm

**Present:** Peter Hackett, Chris Hennessey, Brittney Haigh, Bryn Allan, Julie Frantom, Joseph Smart, Ashlee Craig

**Apologies:** Jamie Dadd

Agenda Item	Discussion Points	Action
<p>Welcome &amp; Review Outstanding Items</p>	<p>Bryn – opens meeting, outlines previous meeting points</p> <ul style="list-style-type: none"> <li>• Bios mostly in</li> <li>• Chris to arrange badges for board members (Robyn, Britt, Ashlee, Peter)</li> <li>• Funding agreement presentation this meeting</li> <li>• Social media</li> </ul> <p>Chris-</p> <ul style="list-style-type: none"> <li>• Check if Connect is a platform for all to use easily / trouble shooting conversation / log ins</li> <li>• Peter- suggests we trial Connect for Board communications for another month to see if it is suitable.</li> </ul>	<p>Chris to arrange badges</p> <p>All Board members to check that they can access the School Board Connect page.</p>
<p>Principal’s Report</p>	<p>Chris-</p> <ul style="list-style-type: none"> <li>• Funding agreement for 2021 year now in</li> <li>• Chris, Llorrel and Joshua attend Maths PD</li> <li>• PBS Committee to attend PD</li> <li>• STEM activity across school / Joseph explains Western Power Circuit Breakers</li> <li>• Creative Schools in Rooms 1 and 8</li> </ul>	
<p>School Report School Funding Agreement</p>	<p>Chris –</p> <ul style="list-style-type: none"> <li>• Explanation of funding agreement process / yearly funding to be spent over the school year in entirety to support students enrolled in that year</li> <li>• Explanation of statement (23<sup>rd</sup> March)</li> </ul>	<ul style="list-style-type: none"> <li>• Board approves School Report</li> <li>• Board endorses 2021 School Funding 2021</li> </ul>

<b>Final endorsement</b>	<ul style="list-style-type: none"> <li>Points made – 41 of 120 students socially disadvantaged, additional EA time Junior Primary, L3 Teacher allocation of funds, Chaplaincy program, Sporting Schools, Universal access to Childhood Education funds, additional cleaning/ COVID response.</li> </ul> <p>The board endorses the CPS 2021 Student Centred Funding Statement (Bryn signs doc)</p>	
<b>Term One Data Presentation</b>	<p>Chris</p> <ul style="list-style-type: none"> <li>Presents Term One assessment data</li> <li>School goals / data increased scores for individual students over time</li> <li>Graphs of Data Sets Literacy Pro Reading, Westwood Basic Facts Recall, BrightPath Writing, PAT R and PAT M.</li> <li>No NAPLAN data in 2020 due to COVID</li> </ul>	
<b>School Board Organisation and Training</b>	<p>Britt-</p> <ul style="list-style-type: none"> <li>Presents outline of Module 4 &amp; 5</li> </ul> <p>Examples of School Business Plans, Delivery and Performance Agreements, process of review of school documents by board.</p>	
<b>Precious Plastics Program</b>	<p>. Bryn –</p> <ul style="list-style-type: none"> <li>Shows group an example of filament made with new extruder machine.</li> <li>Talks about trouble shooting / clean bottle tops required to enable quality control of filament.</li> <li>Next board meeting Bryn aims to bring useable filament to trial in 3D printer.</li> </ul> <p>Joseph –</p> <p>Possible application Running Club Trophies</p>	<p>Bryn to continue filament refining to useable quality</p>
<b>Engaging and Working with the Community Toolkit</b> - Action Plan - Infographic	<p>Bryn-</p> <ul style="list-style-type: none"> <li>Plan is to develop an action plan using board members' ratings on headings in toolbox page Engaging and Working with the Community / Partnerships with Parents domain.</li> </ul> <p>Chris-</p> <ul style="list-style-type: none"> <li>Has found a survey as part of the toolbox that may be useful to gather data from board and parents.</li> </ul>	<ul style="list-style-type: none"> <li>Chris to distribute survey to board members</li> </ul>

	<ul style="list-style-type: none"> <li>• Discussion of whether to stay with one focus or look at other aspects of the tool box.</li> <li>• Board agrees to look at one aspect of toolbox Partnerships with Parents domain.</li> <li>• Infographic discussion / Chris talks about additional text to Infographic explaining each pointer (ie Parents – Help How do they help?) Also looking at how the Parents, Students and Teachers work together to form partnerships (in space between headings).</li> </ul> <p>Bryn –</p> <ul style="list-style-type: none"> <li>• Discussion of links to overlap infographic headings in Venn Diagram style.</li> <li>• Peter – Suggests board members may watch some of the whole school strategies from CPS School Plan for clarification.</li> <li>• Board discusses difference in education strategies ie. Sounds Write</li> </ul>	
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• Peter- The Bendigo Bank is offering Raffle Tickets and Prize for community groups /Is P&amp;C interested?</li> </ul>	Britt or Ashley to ask P&C
<b>Close of Meeting</b>	<ul style="list-style-type: none"> <li>• 4.50pm</li> </ul>	

**Next Meeting** WEDNESDAY 2 June 2021

I declare these minutes to be a true and accurate record of the meeting.

Signed : \_\_\_\_\_ Date: \_\_\_\_\_

Bryn Allan  
School Board Chair