

School Board Meeting Minutes



Date: 17 February 2021

Time: 3.20pm

Present: Jamie Dadd, Chris Hennessy, Julie Frantom, Robyn Jackson-Stegner, Bryn Allan

Apologies: Danielle Broderick

Agenda Item	Discussion Points	Action
Welcome & Review Outstanding Items	1. Jamie has arranged WWCC 2. Robyn and Brittany to continue Modules and summarise to share at meeting 3. All members able to access Connect Community and notes/resources stored in Library	Chris to enlist additional parent and staff member/s to join board Robyn and Brittany develop short summary of Module content Chris and Bryn have developed list of actions for new inductees / direct new members to Connect and read Induction Modules 1-4
Principal's Report	As tabled Discussion of Report <ol style="list-style-type: none"> 1. Robyn : example given of backpacks available for loan from Mundaring Library to support home learning and literacy 2. Julie : possible development of similar resource for SAER students to develop key concepts/revise at home 3. Bryn : P&C could fund 	To review at next meeting
Review of School Board Structure	<ol style="list-style-type: none"> 1. Bryn : Terms of reference document most important details i.e. Numbers for meeting quorum 2. Bryn : Purpose of School Board – Main function is to (a) support student centric activities (b) create an action plan for 	

	<p>supporting community engagement (c) ratify and approve of purchases for resources and business expenditure</p> <ol style="list-style-type: none"> 3. Jamie : Code of Conduct (dot point 10) All CPS board discussion should remain around policy and procedures to protect the privacy of CPS board members, community and individuals. 4. Chris : Operational issues domain of Principal and Admin (example given – school to pay for security monitoring cameras /comment on Facebook Feb 2021) In the past P&C have had to redirect P&C Facebook comments to school operational business to Principal and Admin to action in line with DoE Policy. 5. Board members to update profile pictures and bios for information pack 	<p>Chris to action by email / members can supply photos</p>
<p>Direction and Focus for 2021 Discussion</p>	<ol style="list-style-type: none"> 1. Chris outlines vision for SAER policy and classroom strategies to support SAER students that is targeted to individual progress and needs / identified in data sets. Possible implementation of fine grained testing in Maths to assess areas to target through quality research based resources (from SAER support agencies such as Dyslexia SPELD) 2. Precious Plastics Project update from Bryn and Jamie. Example of 3D printed Trophy provided by Jamie. Bryn to continue working on extruder which is close to completion. Plastic lids chippy machine (Jamie) in testing phase with alternative power sources / generators being employed. Discussion of plastic lids collection and making space in the 	<p>.Board to be updated on this project at next meeting</p>

	<p>Sustainable Schools shed to house plant and materials.</p> <p>3. Board agree to sub-committee for Precious Plastics Project members Jamie, Bryn, Chris and Christian</p>	<p>Precious Plastics Sub Committee to convene at date TBA</p>
<p>Vision Infographic workshop</p>	<ol style="list-style-type: none"> 1. Infographic example prepared by Peta Tuckett shared by Chris 2. Board members provide reflections on how CPS vision could be encapsulated 3. Discussion of previous brainstorm list of responsibility attributes under titles Students, Parents, Teachers 4. Discussion of how to refine list and reduce wording on infographic 5. Decision to use less words in definition of attributes 6. Final agreement by members of discussion, action words to form vision infographic in Venn diagram <p>Parents – Help Students – Effort Teachers - Engage</p>	<p>Chris to contact Peta Tuckett to revise Vision infographic</p>
<p>School Security</p>	<p>Chris discusses school issues with vandalism including broken windows and graffiti. Discussion of security cameras and fencing. DoE fixes and maintains buildings they also monitor damages and decide if campus needs fencing / example given Eastern Hills SHS fencing. Facebook post to CPS Community page made by Chris to show vandalism to community and to try and enlist support from community in watching out for our school property.</p>	<p>Board agrees that school security is an operations matter for CPS as part of DoE policy and regulations Board will support community in watching out for illegal activities / vandalism and direct notice to Principal or Police</p>
<p>Parent/Teacher Interviews</p>	<p>Chris discusses planned school half day closure on 22 March as approved through North Education</p>	<p>Board members agree to school closure 22 March half day as outlined</p>

	Regional Office to enable time for teacher release for Parent Teacher Interviews	
New Business	Next meeting Statement of Expectation 21-24 from Director General to be signed by School Board Chair and Principal.	Board members to read document

Next Meeting WEDNESDAY 17 March 2021

I declare these minutes to be a true and accurate record of the meeting.

Signed : _____ Date: _____

Bryn Allan
School Board Chair