

School Board Meeting Minutes



Date: 1 September 2021

Time: 3.20pm

Present:, Chris Hennessy, Peter Hackett, Robyn Jackson-Stegner, Ashlee Craig, Joseph Smart

Apologies: Bryn Allan, Julie Frantom, Jamie Dadd, Brittany Haigh

| Agenda Item | Discussion Points | Action |
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| Welcome & Review Outstanding Items | <ul style="list-style-type: none"> Chris still to help Jamie access Connect Mini cricket bat made from recycled plastic lids shown to the Board Chris and Bryn met to work out plans for Open Night – Precious Plastics display for parents. Launch of Infographic and Parent Engagement Pledge. Drafted Parent Engagement Plan as a visual diagram ready for review at Board Meeting. Feedback on Parent Engagement ideas received from some Board members | Chris – Check that Jamie can access Connect |
| Principal’s Report | <ul style="list-style-type: none"> Financial Report Statement Summaries No questions arising from Principal’s Report. | |
| Fees and Charges | <ul style="list-style-type: none"> Fees and Charges set at same limits at 2021. School Development Days scheduled for same as 2021. Beginning of Term 1, 3 and 4 and after June long weekend in Term 2. | School Board members endorsed Fees and Charges Schedule and School Development Days for 2022 |
| Precious Plastics Update | <ul style="list-style-type: none"> Board members shown the plastic mini cricket bat made from 190 plastic lids. (So awesome!) Bryn to set a date to talk to all the students about the Precious Plastics Project and show them the machines and process. Display of Precious Plastics Project to be set up in Undercover Area during Open Night | Bryn to set date for showing PP machines and process to students Bryn - Set up display of PP machines for Open Night |

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| Daily Reviews | <ul style="list-style-type: none"> Chris showed Board Members a video of Daily Maths Review being conducted in Year 5/6 class Chris discussed plans for sharing maths automaticity concepts with parents. Year level sheets with examples of how to help practice these concepts at home will be included on school website and displayed in classrooms. | |
| Parent Engagement Plan <ul style="list-style-type: none"> - Breakfast Café Feedback - Parent Pledge - PEP Draft Review - Open Night | <ul style="list-style-type: none"> Three Parent Feedback meetings were held for Kindy/PP parents. It was a valuable opportunity to engage with parents, get parents perspective and create a welcoming environment. Feedback given on ways to promote the school, ideas for creating a balance between explicit and play-based learning, opportunities for parent help in the classroom and a longer transition in Term One to formal schooling for the Kindy students. Discussion on wording in Parent Pledge. Suggestion to change the word pledge.(Possibly commitment or promise) Infographic wording discussed. Changes suggested. Board agreed to change of wording in Infographic from Help to Encourage Additional ideas for the Parent Engagement Plan discussed but not completed. Need to continue discussion next meeting. Board members to be available on Open Night to discuss parent engagement focus. Parents sign pledge and receive a cookie. | <p>Schedule regular opportunities for Parent Feedback throughout the year. Chris to update Parent Engagement Pledge, Infographic Wording and Parent Engagement Plan with suggestions discussed at meeting.</p> <p>Board to decide on change of wording to Parent Engagement Pledge.</p> |
| Other Business | <ul style="list-style-type: none"> No other business arising | |
| Close of Meeting | <ul style="list-style-type: none"> 4.45pm | |

Next Meeting Wednesday 27 October 2021

I declare these minutes to be a true and accurate record of the meeting.

Signed : _____

Date: _____

Bryn Allan
School Board Chair