

# School Board Meeting Minutes



**Date:** 3 August 2021

**Time:** 3.20pm

**Present:** Bryn Allan, Chris Hennessy, Jamie Dadd, Peter Hackett, Robyn Jackson-Stegner, Brittany Haigh, Ashlee Craig, Joseph Smart

**Apologies:** Julie Frantom

Agenda Item	Discussion Points	Action
<p><b>Welcome &amp; Review Outstanding Items</b></p>	<ul style="list-style-type: none"> <li>• Badges handed out to Board members</li> <li>• Home learning kits for basic facts not actioned yet. Clock reading information went home this week. Basic facts to be the next focus late Term 3.</li> </ul>	<p>Chris – Check that Jamie can access Connect</p>
<p><b>Principal’s Report</b></p>	<ul style="list-style-type: none"> <li>• Financial Report Statement Summaries</li> <li>• Discussion on ABE data and student self assessment data. Mapping against growth mindset surveys.</li> <li>• Creative Schools focussed on schools developing assessment tools to track students progress in creative and critical thinking.</li> <li>• Year 4 students at most risk of disengagement.</li> <li>• Explore explicit teaching strategies for students to reflect on their learning behaviours/attitudes. Students to set own improvement goals against this data.</li> </ul>	
<p><b>Booklist Supplier 2022</b></p>	<ul style="list-style-type: none"> <li>• Comparison of Campion and Ziggies booklist suppliers</li> <li>• Similar cost of lists. Campion provides extra free booklists.</li> <li>• Discussion on how to equitably hand out free booklists to families. Suggestions included: families with lots of children, random draw, advertising availability of free book lists for any families in need.</li> </ul>	<p>School Board members endorsed continuing with Campion as preferred booklist provider for 2022-2024</p>

<p><b>Precious Plastics Update</b></p>	<ul style="list-style-type: none"> <li>• Chipping session completed with sorted plastic lids</li> <li>• Sorting of plastic type improves the quality of the filament</li> <li>• Jamie has made a mould for the mini cricket bats.</li> <li>• Need to get to a point where we are using up the quantity of lids already collected</li> <li>• Precious Plastics machines to be displayed at Open Night for parents to see.</li> </ul>	<p>Bryn/Jamie - Use shredded plastic to make some mini cricket bats.</p> <p>Bryn - Set up display of PP machines for Open Night</p>
<p><b>Parent Engagement Plan</b></p>	<ul style="list-style-type: none"> <li>• Draft plan includes strategies to address issues raised by parents in survey.</li> <li>• Utilise Open Night to gather feedback from parents. Board members available to engage parents in discussion about the school. Precious Plastics display to show parents. Provide a showbag with parent engagement information included. Provide a deck of cards to support learning of basic facts at home. Teacher parents a new game to play at home.</li> <li>• Conduct parent workshop again to see if we are able to generate the same engagement as the last one on basic facts.</li> <li>• Invite Kindy/Pre-primary parents for a feedback meeting to provide a forum for discussing any concerns and helping to set the direction for our Early Childhood program.</li> <li>• Roll out of the Vision Infographic this term. The need to use this as the centre of all our planning around parent engagement.</li> <li>• Discussion on elements of parental engagement – volunteering. Parenting, learning at home, communication, collaboration with community, decision making.</li> <li>• Look at developing a parent engagement pledge for the school. Look at conducting a parent walkthrough to get feedback on ensuring CPS is a welcoming environment for parents.</li> </ul>	<p>Chris and Bryn to meet prior to next meeting to map out Open Night plans.</p> <p>Chris and Bryn to meet to link parent engagement strategies to infographic as a visual display.</p> <p>Board members to read ACT Progressing Parental Engagement and look at Appleseed Project website. Email back to Chris by Friday 13 August any thoughts/ideas or actions that would be good for our school.</p>
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>• Peter Hackett to liaise with Simon Cherriman regarding a school visit for Chidlow PS. Bendigo Bank may assist with funding required.</li> <li>• Thank you to Peter Hackett for organising approval for additional line marking on Lilydale Rd/Northcote St intersection for increased safety.</li> </ul>	

<b>Close of Meeting</b>	• 5.00pm	
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**Next Meeting**      **Wednesday 1 September 2021**

I declare these minutes to be a true and accurate record of the meeting.

Signed : \_\_\_\_\_ Date: \_\_\_\_\_

Bryn Allan  
School Board Chair